

KA2 – Cooperation and Innovation for Good Practices Strategic Partnerships for Higher Education
[2020-1-TR01-KA203-094329]

**DEVELOPMENT AND INTEGRATION OF HEALTH LITERACY EDUCATION WITH INNOVATIVE METHODS
IN MEDICAL CURRICULA ACROSS EUROPE (HELEM-EU) PROJECT**



ONLINE MEETING

Europe time:08:00-13:00

8 April 2022, Location/Tool: Online

AGENDA ITEMS OF THE MEETING		
1.	C2- Health Literacy Trainers' Training Program	<p>-Igor will be project dissemination before the opening.(Participant signatures, a photo is required as a project document.) <u>6 pm -30 minutes</u></p> <p>-Then only project managers, trainers and learners will participate in the training program (C2). At the opening, Igor, the host, gives a welcome speech and asks all participants to introduce themselves.</p>





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- Contact information and signatures of learners and trainers are obtained.
- A whatsapp group is created with learners and educators, and communication is provided. Google forms for pre-test, post-test and evaluation of the training program can be sent this whatsapp group.
- Each partner conducts the presentation and activities of his subject in the educational program.
- At the end of each day of the training, verbal feedback is received from the participants in order to evaluate the day. The most recent presenter trainer of that day receives these feedbacks.
- According to the training program, each trainer prepares guide format (word form), presentation format (ppt form) and lecture videos of the presentation topic. it should be sent to the project manager **by April 13**. These materials will be used for the "O3-Guide for the Trainer" and for the web page .
- _Using standard ppt format in educational presentations.
- each educator prepares 2 multiple choice (with 5 choice) questions . The trainer sends these questions until April 13. Because Gazi University will create (google will be converted to form) a pretest and post test consisting of these questions.
- _ On the last day of the training, in the session called "PLANNING HEALTH LITERACY TRAININGS", learners will prepare a presentation with "health literacy content for medical students". Learners should bring their computers. So it will be easier to prepare the presentation.
- Igor will prepare for each learner and educator a “certificate of participation” . The last day of the training will be





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		<p>given to them. (Also Igor will give photocopies of these documents to Gazi U.)</p> <ul style="list-style-type: none"> - Photos will be taken during the training program (from the opening of the document) - Learners will sign the signature paper in the morning and afternoon. This form will be given to Gazi University. - The learner and the trainers should keep some documents and submit their photocopies to the project manager(hotel invoice, air ticket and boarding pass, certificate of participation).
1.	O4- “Training program- curriculum development”- May 9 or 10 there will also be an online meeting. The time and date will be finalized. 9 may-European time 09.00-12.00 am	
2.	C1-“Pilot implementation for learners” in Murcia, the date of which will be finalized.	May 30-June 3, 2022, the training of medical students(C1) will be held in Murcia-Spain. 5 days of training, 2 days of transportation are planned. Murcia U. will host. From 6 partners 24 participants will come, each partner having 4 participants. The project has a budget for these participants (transportation and individual support)(see C1 budget in the acceptance budget). The training program will be finalized later.
3.	TPM-Netherlands in June 2022- face-to-face meeting, The time and date will be finalized. July 7-8 or July 21-22, we will decide later.	

